



## **Educator Preparation Metrics Reporting System**

### **User Manual**

Version 4.0  
September 2015

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# PART I: SYSTEM ACCESS

## Metric Reporting System Login

The Metric Reporting System is located at: <https://metricreportingsystem.ohiohighered.org>. The first time you log in select “Request User”.



The screenshot shows the OhioHigherEd website header with the logo and navigation links. Below the header is a login form titled "Metrics Reporting System Login". The form contains two input fields: "Email" and "Password", followed by a "Login" button. At the bottom of the form are two links: "Forgot your password?" and "Request User".

The form below will appear. Complete the form and select Submit Request.



The screenshot shows the "Request User" form on the OhioHigherEd website. The form has a title bar with "Request User" and buttons for "Cancel" and "Submit Request". The form contains five input fields: "Email Address", "First Name", "Last Name", "Phone", and "Institution". The "Institution" field has a dropdown arrow on the right.

If the name and email match the name and email submitted by the institution as one of two authorized users, a User Profile will be created and an email will be sent to the authorized user with a temporary password. Once you have received your confirmation email, return to the login page and

enter your User Name (email address) and the temporary password. Most users will prefer to change their password upon login to the system.

A successful login will produce the Site Agreement Terms. You must select “I Accept” to enter the MRS site.

### Site Agreement Terms

**By moving forward I agree to the following items:**

- My password cannot be shared with any other person, nor can I use the password of an account not issued to me.
- I must inform my campus liaison when I no longer need restricted access to OBR Information systems.
- Any data retrieved from restricted queries are to be used primarily for institutional planning purposes and any dissemination of these data to public settings must occur within the policy of responsible data dissemination described in the [OBR policy](#) document I reviewed upon obtaining my account.
- The records to which I will have access may contain individually identifiable student information, the disclosure of which is prohibited by the Family Educational and Rights and Privacy Act of 1974 (FERPA). I have read and understand my institution’s written policy statement under FERPA and am aware that the penalties for violation of FERPA can be the withdrawal of federal funds from my institution, as well as, criminal and/or civil charges brought against me. I am also aware of all other institutional procedures pertaining to the security, use, and release of confidential information.
- When submitting data, I am submitting data on behalf of the institution and that when I request load for data, I am certifying that data accurately represents the institution. I understand that those data will be used for the distribution of state funds and for research and reports. Additionally these data will be loaded into longitudinal state databases for longitudinal data research. Once deadlines for data submission have passed, data may not be corrected.

**I Accept**

**I Decline**

After clicking “I Accept,” you will see the User Welcome Page.

**Ohio Board of Regents**

HOME  
Welcome Message  
INSTITUTION DATA  
SURVEYS  
MRS  
DATA FILES  
ADMIN  
USER ADMIN  
RESOURCES/HELP

**OBR MESSAGES**

1. The Metrics Reporting System for the 2015 reporting year (RY15) will open on October 1, 2015.
2. **MRS Closing Date. MRS will close at 11:59 p.m. on November 30, 2015.**
3. **Reporting Period.** The data you report is for September 1, 2014 through August 31, 2015.
4. **Export Survey Results.** The "Export Survey Results" feature is enabled and includes Reporting Year 2013 data (Fall '12, Spring '13, Summer '13), Reporting Year 2014 data (Fall '13, Spring '14, Summer '14), and Reporting Year 2015 data (Fall '14, Spring '15, Summer '15). Survey results export in a .csv file, and the field labels are the question numbers (Q1, Q2, etc).
5. **MRS Training Schedule - Offered to MRS Users, but not required**
  - Webinar 1 – Thursday, September 24, 2015 – 11 a.m. to 1:30 p.m.
  - Webinar 2 – Wednesday, September 30, 2015 – 9 a.m. to 11:30 a.m.
  - Webinar 3 – Thursday, October 1, 2015 – 4 to 6 p.m.

[edit]

**IMPORTANT DATES**

**Reporting Year 2015 Dates**

1. TBD - MRS webinars begin.
2. August 31 - Deadline for Teacher Verification Updates
3. August 31 - Deadline for Principal Verification Updates
4. September 8 - Deadline for Student Contact Information for Fall Surveys
5. **October 1 - MRS opens. Data collection begins.**
6. October 9 - Default Opening Date for Fall Surveys
7. November 13 - Default Closing Date for Fall Surveys
8. November 17 - Deadline for EPPs to notify ODHE of accreditation status change
9. **November 30 - MRS closes. Data collection ends.**
10. January 25, 2016 - ODHE sends draft 2015 reports to EPPs for review.

## Change Your Password

To change a password, click “User Admin” on the left menu. A list of users will appear on the next screen. Click on “Edit My User,” located in the upper right corner. Enter information into the new password fields, update other information as you choose, and select Apply Changes.

**Maintain User** Cancel Apply Changes

Email Address \* kherrington@uakron.edu

First Name Karen

Last Name Herrington

Phone

Password ☐ Reset Password?

Confirm Password

Password Expired 01-JAN-13

Institution \* University of Akron

User Status Approved (Active)

User Role(s) IHE

The new password must meet the OH-TECH policy criteria below:

- Must be at least 10 characters long
- Must contain a character from three out of five of the following groups:
  - Uppercase letters A-Z
  - Lowercase letters a-z
  - Numbers 0-9
  - Symbols ~ ! @ # \$ % ^ & \* \_ - + = ` ( ) { } [ ] : ; “ ‘ < > , . ? /
  - Unicode – Any Unicode character that is categorized as an alphabetic character but not uppercase or lower case. This includes Unicode characters from Asian languages.
- Must not contain your name (account name or real name) or any part of it.
- Should not be found in a dictionary.

After supplying and confirming the new password, it should be used to log in to the system.

## PART II: INSTITUTION DATA

Click on “Institution Data” on the left menu to view the profile summary. Edit the information by clicking on the pencil/edit icon.

HOME

INSTITUTION DATA

Contact Information

SURVEYS

MRS

USER ADMIN

RESOURCES/HELP

Ohio Board of Regents

Institution: Ohio Board of Regents

INSTITUTION CONTACT INFORMATION

INSTITUTION CODES			COLLEGE/DEPARTMENT ADDRESS						
HEI CODE	IRN CODE	PRAXIS CODE	COLLEGE/DEPT NAME	ADDRESS	CITY	STATE	ZIP	EDIT	
-	123456	1234	OBR Academic Quality Assurance	25 S. Front Street	Columbus	OH	43215		

CONTACTS / COMMUNICATION PREFERENCES

NAME	EMAIL	PHONE	ACCOUNT STATUS
Powell, Brian	bpowell@oar.net	-	Deactivated
Lyle, Jason	jlyle@oar.net	(614) 638-5270	Approved
Smith, Jeffrey	jsmith@oar.net	-	Approved
Morway, Chris	cmorway@oar.net	(614) 292-2552	Approved
Clark, Jamie	jclark@oar.net	-	Approved
Burrows, Wilson	wburrows@oar.net	(614) 292-8934 ext.	Approved

## PART III: REPORTING PERIOD DATA

This page will display the Institution Submission Dashboard and the Institution Profile information. The dashboard provides a summary of complete and incomplete data pages. Be sure you are entering data for the correct reporting year. Do not make changes to data for prior reporting years. Once you enter all the data for each section, the dashboard will change from a red warning symbol to a green checkmark.

ODHE will initiate the data collection process by assigning educator preparation programs to each institution based on data received from each educator preparation provider (EPP). These data must be entered prior to continuing on to the other sections of the Reporting Period Data.

**Ohio Board of Regents**

[HOME](#)  
[INSTITUTION DATA](#)  
[SURVEYS](#)  
[MRS](#)  
    [Submit Data](#)  
    [Export Data](#)  
[DATA FILES](#)  
[ADMIN](#)  
[USER ADMIN](#)  
[RESOURCES/HELP](#)

Institution: Ohio Board of Regents


Reporting Period: 2015

**Submit Data**


Collection Status

**Draft**


Unit-Level Teacher Candidate Academic Measures

[Edit](#) 


Program-Level Teacher Candidate Academic Measures

[Edit](#) 


Program-Level Teacher Field/Clinical Experiences

[Edit](#) 


Unit-Level Teacher Field/Clinical Experiences

[Edit](#) 

Unit-Level Excellence and Innovation Initiatives

[Edit](#) 

Submit Data





# Unit-Level Teacher Candidate Academic Measures

Users must select which degree types they will report at the Unit level – Undergraduate, Post-Baccalaureate, Graduate. These steps must be repeated for every level selected.

The screenshot shows a web form titled "Unit-Level Teacher Candidate Academic Measures". Below the title is a section labeled "Unit-Level Data" containing three bullet points: "Click on the Edit link to enter or modify the Unit-Level Teacher Academic Measures corresponding to each level for your institution", "If your institution does not offer any Programs for a specific level, click the Edit link and select the option to indicate that no Programs are offered", and "If your institution has previously indicated that you do not offer any Programs for a specific level, click on the Not Offered link to change this response". Below the text is a table with three columns: "Undergraduate", "Post-Baccalaureate", and "Graduate". Each column has an "Edit" link centered below it. At the bottom of the form is a "Return" button.

Undergraduate	Post-Baccalaureate	Graduate
<a href="#">Edit</a>	<a href="#">Edit</a>	<a href="#">Edit</a>

[Return](#)

Click Edit and indicate if this degree level is offered by the EPP. If you select “Yes,” the following screen will appear. Select which academic measures are used in admissions decisions. Click “Save and continue.”

The screenshot shows a web form titled "Candidate Academic Measures" with a "Cancel" button in the top right. Below the title is a section labeled "Unit-Level Teacher Candidate Academic Measures for Undergraduate Programs". Under this section is a question "Undergraduate Programs Offered? \*" with radio buttons for "Yes" (selected) and "No". Below this is a section labeled "Admissions Data" containing three input fields: "Number of Students Admitted \*", "Number of Students Enrolled \*", and "Number of Students Completed \*". Below these fields is a section labeled "Academic Measures Used in Admission Decisions (Choose all that apply): \*" with a grid of checkboxes for various measures: Undergraduate GPA, ACT Math Subscore, SAT Quantitative Subscore, Praxis I Math, Letter of Recommendation, Dispositional Assessment, High School GPA, ACT Reading Subscore, SAT Verbal Subscore, Praxis I Writing, Essay, Letter of Commitment, Transfer GPA, ACT English Subscore, SAT Writing Subscore, Portfolio, High School Class Rank, EMPATHY/Omaha Interview, ACT Composite, SAT Composite Subscore, Praxis I Reading, Interview, and Prerequisite Courses. Below this grid is a section labeled "Dispositional Assessments Used in Admission Decisions (Choose all that apply): \*" with checkboxes for Portfolio, Interview, Letter of Recommendation, Essay, High School Class Rank, Prerequisite Courses, Dispositional Assessment, Letter of Commitment, and EMPATHY/Omaha Interview.

**Admissions Data**

Number of Students Admitted \*

Number of Students Enrolled \*

Number of Students Completed \*

**Academic Measures Used in Admission Decisions (Choose all that apply): \***

<input type="checkbox"/> Undergraduate GPA	<input type="checkbox"/> High School GPA	<input type="checkbox"/> Transfer GPA	<input type="checkbox"/> ACT Composite
<input type="checkbox"/> ACT Math Subscore	<input type="checkbox"/> ACT Reading Subscore	<input type="checkbox"/> ACT English Subscore	<input type="checkbox"/> SAT Composite Subscore
<input type="checkbox"/> SAT Quantitative Subscore	<input type="checkbox"/> SAT Verbal Subscore	<input type="checkbox"/> SAT Writing Subscore	<input type="checkbox"/> Praxis I Reading
<input type="checkbox"/> Praxis I Math	<input type="checkbox"/> Praxis I Writing	<input type="checkbox"/> Portfolio	<input type="checkbox"/> Interview
<input type="checkbox"/> Letter of Recommendation	<input type="checkbox"/> Essay	<input type="checkbox"/> High School Class Rank	<input type="checkbox"/> Prerequisite Courses
<input type="checkbox"/> Dispositional Assessment	<input type="checkbox"/> Letter of Commitment	<input type="checkbox"/> EMPATHY/Omaha Interview	

**Dispositional Assessments Used in Admission Decisions (Choose all that apply): \***

☐ Portfolio

☐ Interview

☐ Letter of Recommendation

☐ Essay

☐ High School Class Rank

☐ Prerequisite Courses

☐ Dispositional Assessment

☐ Letter of Commitment

☐ EMPATHY/Omaha Interview

## Unit-Level Grade Point Average Data

This section reflects all measures applicable to the specific institution. Some institutions admit candidates to teacher preparation programs at the point of admission to the institution. Others admit students to the institution and after completion of some coursework admit them to a teacher preparation program. The first section requests aggregate unit level data for high school GPA at the undergraduate level if it is selected. Two decimal points are accommodated for GPAs.

Admission Data **GPA Data** ACT Data SAT Data Praxis Data

**GPA Candidate Academic Measures** Cancel

Unit-Level Teacher Candidate Academic Measures for Undergraduate Programs

**High School GPA**

Number of Students Admitted \*

Number of Students Enrolled \*

Number of Students Completed \*

Required Minimum High School GPA for Undergraduate Admission \*

Average (Mean) High School GPA for All Undergraduate Admissions \*

Average (Mean) High School GPA for All Undergraduate Enrollees \*

Average (Mean) High School GPA for All Undergraduate Completers \*

**Undergraduate GPA**

Number of Students Admitted \*

Number of Students Enrolled \*

Number of Students Completed \*

Required Minimum Undergraduate GPA for Undergraduate Admission \*

Average (Mean) Undergraduate GPA for All Undergraduate Admissions \*

Average (Mean) Undergraduate GPA for All Undergraduate Enrollees \*

Average (Mean) Undergraduate GPA for All Undergraduate Completers \*

**Transfer GPA**

Number of Students Admitted \*

Number of Students Enrolled \*

Number of Students Completed \*

Required Minimum Transfer GPA for Undergraduate Admission \*

Average (Mean) Transfer GPA for All Undergraduate Admissions \*

Average (Mean) Transfer GPA for All Undergraduate Enrollees \*

Average (Mean) Transfer GPA for All Undergraduate Completers \*

Return to Previous Page Save and Exit Save and Continue

When all applicable data have been entered, select Save and Continue.

# Unit-level Teacher Test Scores

This section should provide admission and completion test data available at the specific institution.

Admission DataGPA DataACT DataSAT DataPraxis Data

ACT Candidate Academic Measures

Cancel

Unit-Level Teacher Candidate Academic Measures for Undergraduate Programs

ACT Composite Scores

Number of Students Admitted \*

Number of Students Enrolled \*

Number of Students Completed \*

Required Minimum ACT Composite Score for Undergraduate Admission \*

Average (Mean) ACT Composite Score for All Undergraduate Admissions \*

Average (Mean) ACT Composite Score for All Undergraduate Enrollees \*

Average (Mean) ACT Composite Score for All Undergraduate Completers \*

ACT Math Subscores

Number of Students Admitted \*

Number of Students Enrolled \*

Number of Students Completed \*

Required Minimum ACT Math Subscore for Undergraduate Admission \*

Average (Mean) ACT Math Subscore for All Undergraduate Admissions \*

Average (Mean) ACT Math Subscore for All Undergraduate Enrollees \*

Average (Mean) ACT Math Subscore for All Undergraduate Completers \*

ACT Reading Subscores

Number of Students Admitted \*

Number of Students Enrolled \*

Number of Students Completed \*

Required Minimum ACT Reading Subscore for Undergraduate Admission \*

Average (Mean) ACT Reading Subscore for All Undergraduate Admissions \*

Average (Mean) ACT Reading Subscore for All Undergraduate Enrollees \*

Average (Mean) ACT Reading Subscore for All Undergraduate Completers \*

ACT English Subscores

Number of Students Admitted \*

Number of Students Enrolled \*

Number of Students Completed \*

Required Minimum ACT English Subscore for Undergraduate Admission \*

Average (Mean) ACT English Subscore for All Undergraduate Admissions \*

Average (Mean) ACT English Subscore for All Undergraduate Enrollees \*

Average (Mean) ACT English Subscore for All Undergraduate Completers \*

Return to Previous Page

Save and Exit

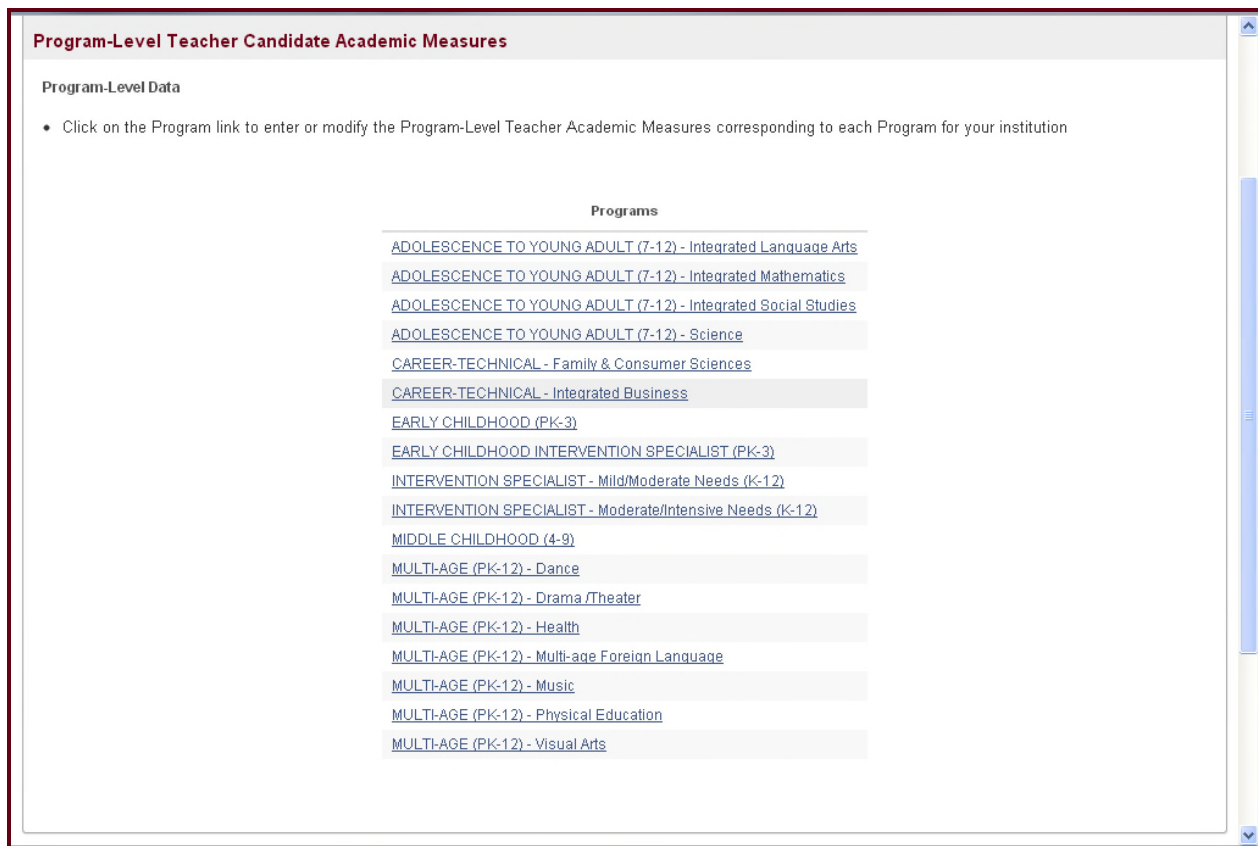
Save and Continue

NOTE: The following range limits are applied to test scores entered: ACT Composite (1-36), SAT Composite (600-2400), SAT Writing (1-12), Praxis I Reading (150-190), Praxis I Mathematics (150-190), Praxis I Writing (150-190), GRE Verbal (130-170), GRE Quantitative (130-170), GRE Writing (0-6 with half-point increments), and MAT (200-600). One decimal is accommodated for average scores.

When all applicable data have been entered, select Save and Continue.

## Program-Level Teacher Candidate Academic Measures

Selecting Program-Level Teacher Candidate Academic Measures will open a screen listing all programs selected in the Unit Reporting Period Profile Data.



**Program-Level Teacher Candidate Academic Measures**

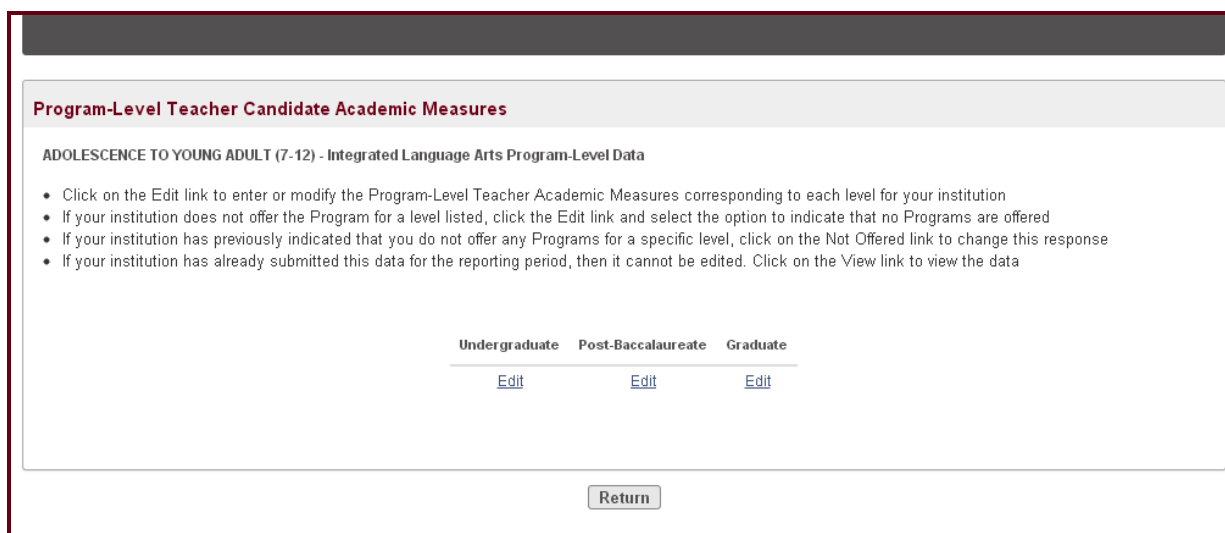
Program-Level Data

- Click on the Program link to enter or modify the Program-Level Teacher Academic Measures corresponding to each Program for your institution

**Programs**

<a href="#">ADOLESCENCE TO YOUNG ADULT (7-12) - Integrated Language Arts</a>
<a href="#">ADOLESCENCE TO YOUNG ADULT (7-12) - Integrated Mathematics</a>
<a href="#">ADOLESCENCE TO YOUNG ADULT (7-12) - Integrated Social Studies</a>
<a href="#">ADOLESCENCE TO YOUNG ADULT (7-12) - Science</a>
<a href="#">CAREER-TECHNICAL - Family &amp; Consumer Sciences</a>
<a href="#">CAREER-TECHNICAL - Integrated Business</a>
<a href="#">EARLY CHILDHOOD (PK-3)</a>
<a href="#">EARLY CHILDHOOD INTERVENTION SPECIALIST (PK-3)</a>
<a href="#">INTERVENTION SPECIALIST - Mild/Moderate Needs (K-12)</a>
<a href="#">INTERVENTION SPECIALIST - Moderate/Intensive Needs (K-12)</a>
<a href="#">MIDDLE CHILDHOOD (4-9)</a>
<a href="#">MULTI-AGE (PK-12) - Dance</a>
<a href="#">MULTI-AGE (PK-12) - Drama/Theater</a>
<a href="#">MULTI-AGE (PK-12) - Health</a>
<a href="#">MULTI-AGE (PK-12) - Multi-age Foreign Language</a>
<a href="#">MULTI-AGE (PK-12) - Music</a>
<a href="#">MULTI-AGE (PK-12) - Physical Education</a>
<a href="#">MULTI-AGE (PK-12) - Visual Arts</a>

After selecting a program, the following screen will appear. Select a degree level to edit



**Program-Level Teacher Candidate Academic Measures**

ADOLESCENCE TO YOUNG ADULT (7-12) - Integrated Language Arts Program-Level Data

- Click on the Edit link to enter or modify the Program-Level Teacher Academic Measures corresponding to each level for your institution
- If your institution does not offer the Program for a level listed, click the Edit link and select the option to indicate that no Programs are offered
- If your institution has previously indicated that you do not offer any Programs for a specific level, click on the Not Offered link to change this response
- If your institution has already submitted this data for the reporting period, then it cannot be edited. Click on the View link to view the data

Undergraduate	Post-Baccalaureate	Graduate
<a href="#">Edit</a>	<a href="#">Edit</a>	<a href="#">Edit</a>

[Return](#)

Data should be entered following the same procedures as those employed for the Unit-Level Teacher Candidate Academic Measures for each program.

Program Offered at Undergraduate Level? \* ☒ Yes ☐ No

---

**Admissions Data**

Number of Students Admitted \*

Number of Students Enrolled \*

Number of Students Completed \*

**Academic Measures Used in Admission Decisions (Choose all that apply): \***

<input type="checkbox"/> Undergraduate GPA	<input type="checkbox"/> High School GPA	<input type="checkbox"/> Transfer GPA	<input type="checkbox"/> ACT Composite
<input type="checkbox"/> ACT Math Subscore	<input type="checkbox"/> ACT Reading Subscore	<input type="checkbox"/> ACT English Subscore	<input type="checkbox"/> SAT Composite Subscore
<input type="checkbox"/> SAT Quantitative Subscore	<input type="checkbox"/> SAT Verbal Subscore	<input type="checkbox"/> SAT Writing Subscore	<input type="checkbox"/> Praxis I Reading
<input type="checkbox"/> Praxis I Math	<input type="checkbox"/> Praxis I Writing	<input type="checkbox"/> Portfolio	<input type="checkbox"/> Interview
<input type="checkbox"/> Letter of Recommendation	<input type="checkbox"/> Essay	<input type="checkbox"/> High School Class Rank	<input type="checkbox"/> Prerequisite Courses
<input type="checkbox"/> Dispositional Assessment	<input type="checkbox"/> Letter of Commitment	<input type="checkbox"/> EMPATHY/Omaha Interview	

**Dispositional Assessments Used in Admission Decisions (Choose all that apply): \***

☐ Portfolio

☐ Interview

☐ Letter of Recommendation

☐ Essay

☐ High School Class Rank

☐ Prerequisite Courses

☐ Dispositional Assessment

☐ Letter of Commitment

☐ EMPATHY/Omaha Interview

Please Describe the Admissions Requirements and Practices for the Unit: \*

Enter data in the appropriate pages as you did for the Unit-level pages.

Admission Data **GPA Data** ACT Data SAT Data Praxis Data

---

**GPA Candidate Academic Measures** Cancel

Program-Level Teacher Candidate Academic Measures for Undergraduate Program:  
**ADOLESCENCE TO YOUNG ADULT (7-12) - Integrated Language Arts**

**High School GPA**

Number of Students Admitted \*

Number of Students Enrolled \*

Number of Students Completed \*

Required Minimum High School GPA for Undergraduate Admission \*

Average (Mean) High School GPA for All Undergraduate Admissions \*

Average (Mean) High School GPA for All Undergraduate Enrollees \*

Average (Mean) High School GPA for All Undergraduate Completers \*

**Undergraduate GPA**

Number of Students Admitted \*

Number of Students Enrolled \*

Number of Students Completed \*

NOTE: The following range limits are applied to test scores entered: ACT Composite (1-36), SAT Composite (600-2400), SAT Writing (1-12), Praxis I Reading (150-190), Praxis I Mathematics (150-190), Praxis I Writing (150-190), GRE Verbal (130-170), GRE Quantitative (130-170), GRE Writing (0-6 with half-point increments), and MAT (200-600). One decimal is accommodated for average scores.

When all applicable data have been entered, select Save and Continue.

## Program-Level Teacher Field and Clinical Experiences

Data for each of the programs identified in the Unit Reporting Period Profile Data should be in this section. Note that rather than the average required at the institution level, specific numbers of weeks are required to be reported for the number of weeks required in the student teaching experience.

The screenshot shows a web-based form titled "Field/Clinical Experiences" with a "Cancel" button in the top right corner. The form contains several input fields with red asterisks indicating required fields:

- "Minimum number of field hours required of candidates in the preparation program prior to student teaching: \*" with a text input field containing "500".
- "Maximum number of field hours required of candidates in the preparation program prior to student teaching: \*" with a text input field containing "500".
- "Total number of weeks required of candidates in the student teaching experience: \*" with a text input field containing "12".
- "Number of candidates in the preparation program admitted to student teaching (current year): \*" with a text input field containing "85".
- "Number of candidates in the preparation program who satisfactorily completed student teaching (current year): \*" with a text input field containing "75".

Below these fields, the text "Percent Complete: 88.24%" is displayed. At the bottom center of the form is a blue button labeled "Save and Exit".

When all applicable data have been entered, select Save. The MRS system will compute the "Percentage Complete" based on your entries.

## Unit-Level Teacher Field and Clinical Experiences

It is recognized that requirements may vary from program to program. For this section, however, data should be reported for teacher preparation programs in aggregate. For the Unit Level Field Experiences, the system will calculate a percentage and averages based on information entered at the program level.

The screenshot shows the 'Field/Clinical Experiences' form within the Ohio HigherEd system. The header includes the Ohio HigherEd logo, the Ohio.gov logo, and navigation links for State Agencies, Online Services, Accessibility, Feedback, and Logout. A welcome message for 'RWATTS@REGENTS.STATE.OH.US' is displayed along with social media icons for Facebook, Twitter, YouTube, LinkedIn, and Pinterest. The form itself is titled 'Field/Clinical Experiences' and includes a 'Cancel' button. It contains several input fields for data entry, all marked with an asterisk as required. The fields are: 'Require edTPA National Scoring from candidates:' with a dropdown menu set to 'Yes'; 'Minimum number of field hours required of candidates in teacher preparation programs prior to student teaching:' with a value of 175; 'Maximum number of field hours required of candidates in teacher preparation programs prior to student teaching:' with a value of 250; 'Average number of weeks required of candidates in the student teaching experience:' with a value of 15; 'Number of candidates admitted to student teaching (current year):' with a value of 275; 'Number of candidates who satisfactorily completed student teaching (current year):' with a value of 258; and 'Percent Complete:' with a value of 93.82%. A 'Save and Exit' button is located at the bottom of the form. A note at the bottom states: 'NOTE: The following Unit-Level Field/Clinical data points are calculated based on the values entered at the Program-Level: Minimum Hours, Maximum Hours, Average Weeks'.

**Field/Clinical Experiences** [Cancel]

Ohio Board of Regents

Require edTPA National Scoring from candidates: \* Yes

Minimum number of field hours required of candidates in teacher preparation programs prior to student teaching: \* 175

Maximum number of field hours required of candidates in teacher preparation programs prior to student teaching: \* 250

Average number of weeks required of candidates in the student teaching experience: \* 15

Number of candidates admitted to student teaching (current year): \* 275

Number of candidates who satisfactorily completed student teaching (current year): \* 258

Percent Complete: 93.82%

[Save and Exit]

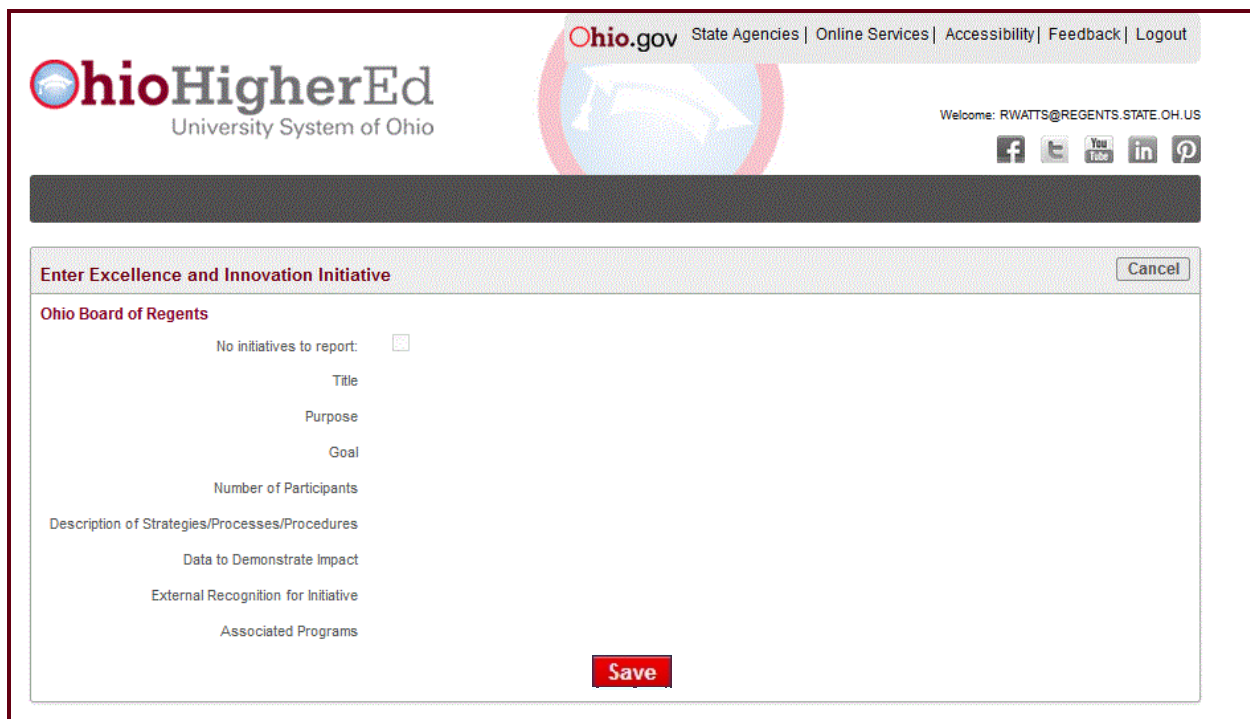
NOTE: The following Unit-Level Field/Clinical data points are calculated based on the values entered at the Program-Level:  
Minimum Hours, Maximum Hours, Average Weeks

When all applicable data have been entered, select Save and Exit, and the system will return to the Reporting Period Data menu where another measure may be selected for data entry. Unit-level field/clinical data points are calculated based on the values entered at the Program-level: Minimum hours, Maximum hours, and Average weeks. The MRS system will compute the “Percentage Complete” based on your entries.



## Unit-Level Excellence and Innovation Initiatives

All Excellence and Innovation Initiatives are to be submitted at the Unit-level. All fields are required with the exception of Outside Recognition. When all applicable data have been entered, select Save. A maximum of three initiatives can be reported for the entire unit. If you have entered an initiative and have no others to report for the program or if you do not have any Excellence and Innovation Initiative to report, select No Initiatives to Report.



The screenshot displays the Ohio HigherEd website interface. At the top, the Ohio HigherEd logo is on the left, and navigation links for Ohio.gov, State Agencies, Online Services, Accessibility, Feedback, and Logout are on the right. A welcome message for 'RWATTS@REGENTS.STATE.OH.US' and social media icons are also present. The main content area features a form titled 'Enter Excellence and Innovation Initiative' with a 'Cancel' button. The form is for the 'Ohio Board of Regents' and includes a checkbox for 'No initiatives to report:'. Below this, there are input fields for 'Title', 'Purpose', 'Goal', 'Number of Participants', 'Description of Strategies/Processes/Procedures', 'Data to Demonstrate Impact', 'External Recognition for Initiative', and 'Associated Programs'. A red 'Save' button is located at the bottom right of the form.

Ohio.gov State Agencies | Online Services | Accessibility | Feedback | Logout

OhioHigherEd  
University System of Ohio

Welcome: RWATTS@REGENTS.STATE.OH.US

f t y in p

**Enter Excellence and Innovation Initiative** Cancel

Ohio Board of Regents

No initiatives to report: ☐

Title

Purpose

Goal

Number of Participants

Description of Strategies/Processes/Procedures

Data to Demonstrate Impact

External Recognition for Initiative

Associated Programs

Save

## Request to Edit Submitted Data

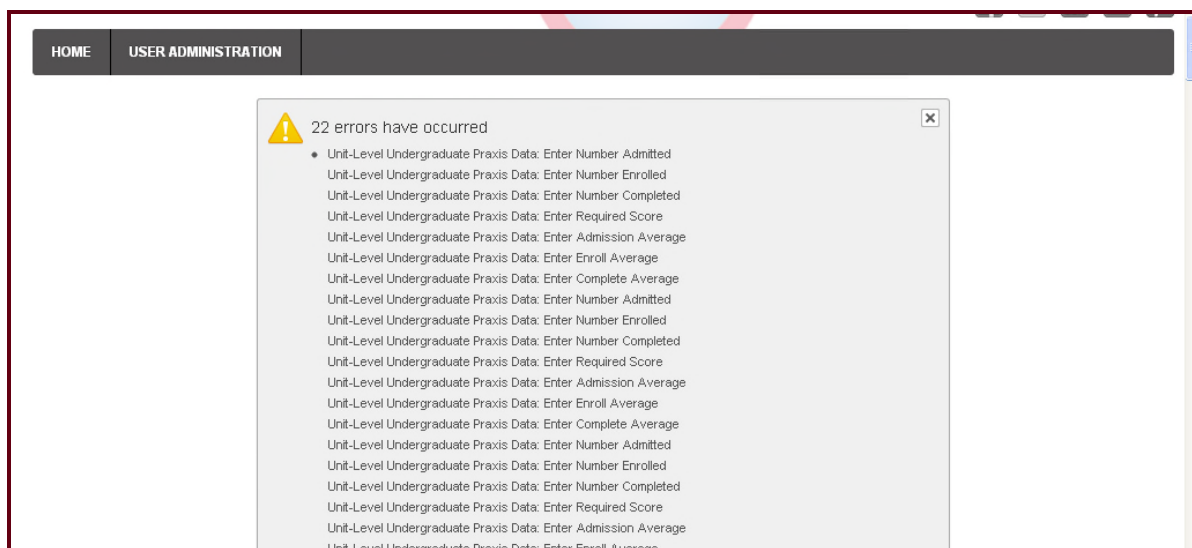
If a section is inadvertently submitted before it is complete or additional information becomes available after submission, you may submit a Request Ability to Edit. The ODHE Administrator will review the request and open the item so that additional editing may be done within one business day.

The screenshot shows the Ohio HigherEd portal interface. At the top, there is a navigation bar with links for State Agencies, Online Services, Accessibility, Feedback, and Logout. The Ohio HigherEd logo is on the left, and a welcome message for 'RWATTS@REGENTS.STATE.OH.US' is on the right. Below the navigation bar is a dark grey banner. The main content area features a form titled 'Enter Excellence and Innovation Initiative' with a 'Cancel' button. The form is for 'Kent State University' and includes the following fields:

- No initiatives to report:** ☐
- Title:** Master of Arts in Teaching Year-Long Co-Teaching
- Purpose:** This model for student teaching is designed to improve the overall experience for both the cooperating teacher and the teacher candidate and is focused on improving student learning collaboratively.
- Goal:** Student teachers will collaborate with cooperating teachers to better support learning using a variety of co-teaching strategies.
- Number of Participants:** 9
- Description of Strategies/Processes /Procedures:** 9 Teacher Candidates and 11 Cooperating Teachers participated (2012-2013).  
Teacher educators worked with teams of cooperating teachers, university supervisors, and teacher candidates in two field sites to enact co-teaching strategies related to both planning and pedagogy. Co-teaching strategies were discussed and modeled by teacher candidates and cooperating teachers. Reflection meetings were held to debrief teaching experiences and to work to improve the process.
- Data to Demonstrate Impact:** Teacher candidates and cooperating teachers presented to teacher education faculty and university supervisors on their experiences with the co-teaching model. Positive outcomes included teacher candidates feeling better prepared to plan and enact engaging lessons. Cooperating teachers felt they remained connected to their classes as opposed to turning them over to teacher candidates as they would in a more traditional student teaching model.
- External Recognition for Initiative:**
- Associated Programs:**

Below the form, a red button labeled 'Request Ability to Edit' is visible.

All data must be provided before submission. Below is an example of an error message when data are missing.



## Principal Candidate Academic Measures

The academic measures must be selected before entering data.

Principal Candidate Academic Measures

Principal Data

- Click on the Edit link to enter or modify the Principal Candidate Academic Measures
- If your institution does not offer a Principal Program, click the Edit link and select the option to indicate that no Program is offered
- If your institution has previously indicated that you do not offer a Program, click on the Not Offered link to change this response
- If your institution has already submitted this data for the reporting period, then it cannot be edited. Click on the View link to view the data

Principal

Edit

Return

Admission Data   GPA Data   Praxis Data   GRE Data

**Candidate Academic Measures**
Cancel

**Principal Candidate Academic Measures**

**Admissions Data**

Number of Students Admitted \*

Number of Students Enrolled \*

Number of Students Completed \*

**Academic Measures Used in Admission Decisions (Choose all that apply): \***

<input checked="" type="checkbox"/> Undergraduate GPA	<input checked="" type="checkbox"/> Graduate GPA	<input checked="" type="checkbox"/> Praxis II	<input checked="" type="checkbox"/> GRE Composite
<input checked="" type="checkbox"/> GRE Verbal	<input checked="" type="checkbox"/> GRE Quantitative	<input checked="" type="checkbox"/> GRE Writing	<input type="checkbox"/> MAT
<input checked="" type="checkbox"/> Portfolio	<input checked="" type="checkbox"/> Interview	<input checked="" type="checkbox"/> Letter of Recommendation	<input checked="" type="checkbox"/> Essay
<input checked="" type="checkbox"/> Prerequisite Courses	<input checked="" type="checkbox"/> Dispositional Assessment	<input checked="" type="checkbox"/> Letter of Commitment	<input checked="" type="checkbox"/> Superintendent Statement of Sponsorship
<input type="checkbox"/> Myers-Briggs Type Indicator	<input checked="" type="checkbox"/> SRI Teacher Perceiver	<input type="checkbox"/> Teacher Insight	<input checked="" type="checkbox"/> EMPATHY/Omaha Interview

**Dispositional Assessments Used in Admission Decisions (Choose all that apply): \***

☒ Portfolio

☒ Interview

☒ Letter of Recommendation

☒ Essay

Submit only when data entry is complete. Selecting “Submit” will lock the entry from further editing.

## Principal Program Grade Point Averages

Since the institution-level data and the program-level data are the same for principal programs, there is only one set of templates for data entry. The following sections reflect all measures applicable to the specific institution. Please provide data for as many as apply

Admission Data

**GPA Data**

Praxis Data

GRE Data

GPA Candidate Academic Measures

Cancel

**PRINCIPAL**

**Undergraduate GPA**

Number of Students Admitted \*

45

Number of Students Enrolled \*

40

Number of Students Completed \*

15

Required Minimum Undergraduate GPA for Admission \*

3.25

Average (Mean) Undergraduate GPA for All Admissions \*

3.20

Average (Mean) Undergraduate GPA for All Enrollees \*

3.00

Average (Mean) Undergraduate GPA for All Completers \*

3.00

**Graduate GPA**

Number of Students Admitted \*

Number of Students Enrolled \*

Number of Students Completed \*

Required Minimum Graduate GPA for Admission \*

Average (Mean) Graduate GPA for All Admissions \*

Average (Mean) Graduate GPA for All Enrollees \*

## Principal Program Test Scores

This section should provide admission and completion test data available at the specific institution.

NOTE: The following range limits are applied to test scores entered: GRE Verbal (130-170), GRE Quantitative (130-170), GRE Writing (0-6 with half-point increments), and MAT (200-600). One decimal is accommodated for average scores. When all applicable data have been entered, select Save.

The screenshot shows a web-based form titled "GRE Candidate Academic Measures" with a "Cancel" button in the top right. At the top, there is a navigation bar with five tabs: "Admission Data", "GPA Data", "Praxis Data", "GRE Data" (which is selected and highlighted with a red dot), and "MAT Data". Below the tabs, the form is divided into two main sections. The first section is titled "PRINCIPAL" and contains a sub-section "GRE Composite Scores". This sub-section has seven input fields: "Number of Students Admitted \*", "Number of Students Enrolled \*", "Number of Students Completed \*", "Required Minimum GRE Composite Score for Admission \*", "Average (Mean) GRE Composite Score for All Admissions \*", "Average (Mean) GRE Composite Score for All Enrollees \*", and "Average (Mean) GRE Composite Score for All Completers \*". The second section is titled "GRE Quantitative Subscores" and also has seven input fields: "Number of Students Admitted \*", "Number of Students Enrolled \*", "Number of Students Completed \*", "Required Minimum GRE Quantitative Subscore for Admission \*", "Average (Mean) GRE Quantitative Subscore for All Admissions \*", "Average (Mean) GRE Quantitative Subscore for All Enrollees \*", and "Average (Mean) GRE Quantitative Subscore for All Completers \*". All input fields are currently empty.

Admission Data GPA Data Praxis Data **GRE Data** MAT Data

**GRE Candidate Academic Measures** Cancel

**PRINCIPAL**

**GRE Composite Scores**

Number of Students Admitted \*

Number of Students Enrolled \*

Number of Students Completed \*

Required Minimum GRE Composite Score for Admission \*

Average (Mean) GRE Composite Score for All Admissions \*

Average (Mean) GRE Composite Score for All Enrollees \*

Average (Mean) GRE Composite Score for All Completers \*

**GRE Quantitative Subscores**

Number of Students Admitted \*

Number of Students Enrolled \*

Number of Students Completed \*

Required Minimum GRE Quantitative Subscore for Admission \*

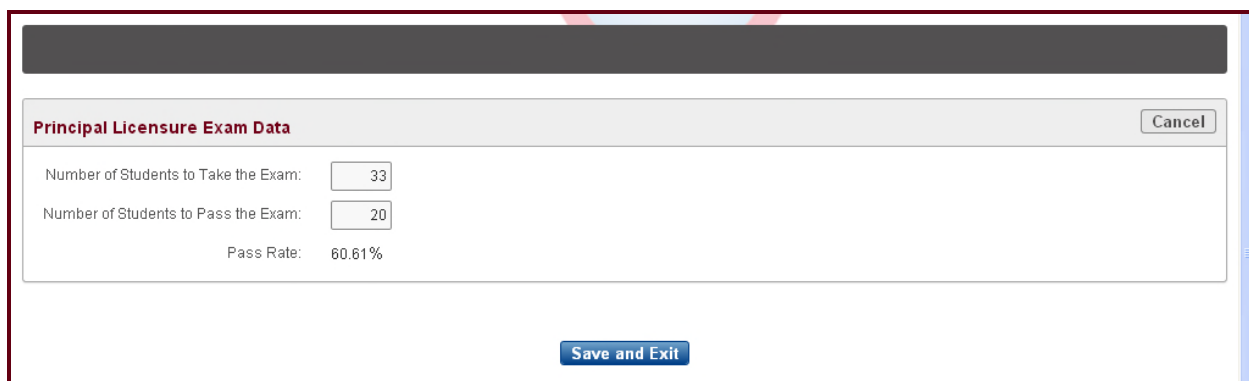
Average (Mean) GRE Quantitative Subscore for All Admissions \*

Average (Mean) GRE Quantitative Subscore for All Enrollees \*

Average (Mean) GRE Quantitative Subscore for All Completers \*

## Principal Licensure Exam

Enter the data for the Principal Licensure Exam. The MRS system will compute the pass rate. Select Save and Exit.

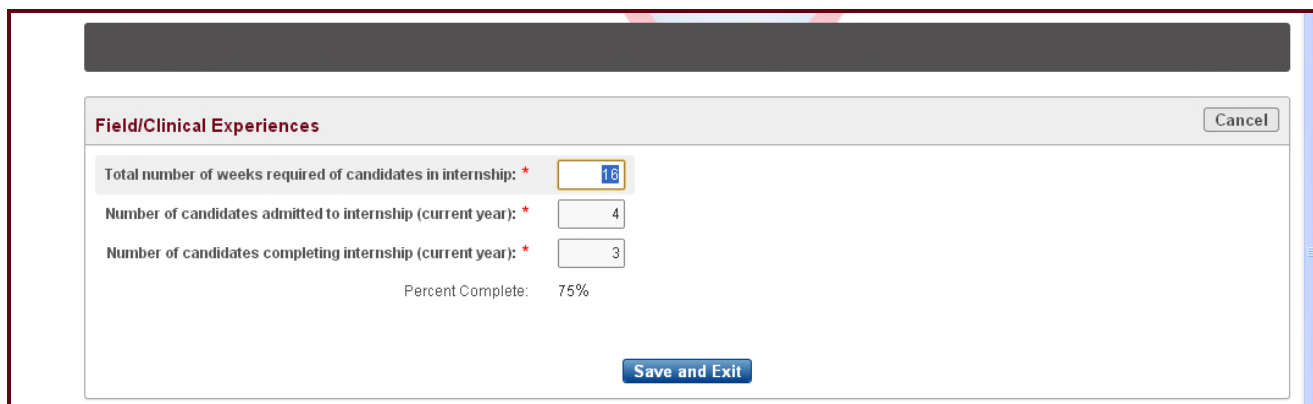


The screenshot shows a web form titled "Principal Licensure Exam Data" with a "Cancel" button in the top right corner. The form contains two input fields: "Number of Students to Take the Exam:" with the value 33, and "Number of Students to Pass the Exam:" with the value 20. Below these fields, the "Pass Rate:" is displayed as 60.61%. At the bottom of the form is a blue button labeled "Save and Exit".

## Principal Field and Clinical Experiences

Supply the data for the principal program. The MRS system will compute the percent complete. Select Save and Exit.

When all applicable data have been entered, select Save and Exit, and the system will return to the Reporting Period Data menu where another measure may be selected for data entry.



The screenshot shows a web form titled "Field/Clinical Experiences" with a "Cancel" button in the top right corner. The form contains three input fields: "Total number of weeks required of candidates in internship: \*" with the value 18, "Number of candidates admitted to internship (current year): \*" with the value 4, and "Number of candidates completing internship (current year): \*" with the value 3. Below these fields, the "Percent Complete:" is displayed as 75%. At the bottom of the form is a blue button labeled "Save and Exit".

## Principal Excellence and Innovation Initiatives

The Principal Excellence and Innovation Initiatives are to be submitted at the program level. All fields are required with the exception of Outside Recognition. When all applicable data have been entered, select Save. A maximum of three initiatives can be reported. If an initiative has been entered and there are no others to report for the program or if there are no Excellence and Innovation Initiatives to report for the Principal Program, select No Initiatives to Report.

**Enter Excellence and Innovation Initiative**

[Cancel](#)

**Kent State University**

No initiatives to report: ☐

Title Bowman Scholars

Purpose Support education administration doctoral students

Goal

Number of Participants 4

Description of  
Strategies/Processes  
/Procedures

The Bowman Scholars program supports a cohort of distinguished doctoral students in Educational Administration chosen for their potential to impact educational leadership for the greater good. Bowman Scholars will advance educational and human progress through their leadership for a deepening democracy, which honors multiplicity of ideation, plurality, diversity, and social justice. These students are afforded multiple opportunities to augment their study with research, publication, and presentation activities and work closely with faculty and a network of distinguished peers.

Data to Demonstrate Impact


External Recognition for  
Initiative


**Save**








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 [State Agencies](#) | [Online Services](#) | [Accessibility](#) | [Feedback](#) | [Logout](#)

 University System of Ohio

Welcome: [RWATTS@REGENTS.STATE.OH.US](mailto:RWATTS@REGENTS.STATE.OH.US)

Enter Excellence and Innovation Initiative Cancel

Kent State University

No initiatives to report: ☐

Title

Bowman Scholars

Purpose

Support education administration doctoral students

Goal

Number of Participants

4

Description of Strategies/Processes /Procedures

The Bowman Scholars program supports a cohort of distinguished doctoral students in Educational Administration chosen for their potential to impact educational leadership for the greater good. Bowman Scholars will advance educational and human progress through their leadership for a deepening democracy, which honors multiplicity of ideation, plurality, diversity, and social justice. These students are afforded multiple opportunities to augment their study with research, publication, and presentation activities and work closely with faculty and a network of distinguished peers.

Data to Demonstrate Impact

External Recognition for Initiative

[Request Ability to Edit](#)

# APPENDIX A

## Metrics Overview

Metric	Teacher Candidate	Principal Candidate	Data Source
Licensure Test(s)	X	X	Testing Vendor
edTPA	X		Pearson
Value-Added	X	X	ODE
Candidate Academic Measures	X	X	Educator Preparation Program via Metrics Reporting System
Field / Clinical	X	X	Educator Preparation Program via Metrics Reporting System
Pre-Service Teacher Survey	X	X	ODHE
Principal Intern Survey	X		ODHE
Principal Internship Mentor Survey		X	ODHE
Resident Educator Survey	X	X	ODHE
Employer Survey	X	X	ODHE
Residency Data	X		ODE
Ohio Evaluations System Data	X	X	ODE
National Accreditation	X	X	ODHE
Excellence / Innovation	X	X	Educator Preparation Program via Metrics Reporting System